

STAPLETON AND CLEASBY PARISH COUNCIL

Clerk: Gill O'Driscoll, e: stapletonandcleasbyparishc@gmail.com
Stapleton and Cleasby Parish Council, c/o Chalice Cottage, Caldwell, Richmond, DL11 7QF

MINUTES OF MEETING

MINUTES OF MEETING OF STAPLETON AND CLEASBY PARISH COUNCIL, ON WEDNESDAY 16TH DECEMBER 2020 AT 7.30PM IN CLEASBY AND STAPLETON VILLAGE HALL.

PRESENT: Councillor J Blueman (Chairman)
Councillor P Crack
Councillor C Mitchell
Councillor K Webster

Action

Officers: Mrs G O'Driscoll (Clerk)

1 APOLOGIES FOR ABSENCE

Cllr C Vigors

The absence of Councillor K Sleighthome was noted.

2 DECLARATIONS OF INTEREST

None.

3 MINUTES OF MEETING HELD 4TH DECEMBER 2019

Approved and Signed.

4 TO DISCUSS MATTERS ARISING FROM MINUTES DATED 4TH DECEMBER 2019

- a) Matrix Board – VAS now installed on Stapleton Bank.
- b) Defibrillator – Remains in abeyance due to pandemic.
- c) Flooding on Cleasby Road – Cleared by Highways Agency

5 TO RECEIVE REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

None present due to pandemic. No reports received.

6 TO RECEIVE REPORT FROM NORTH YORKSHIRE POLICE

Clerk circulates on receipt by email. Noted.

7 TO CONSIDER FINANCIAL MATTERS

- a) Bank account balances/reconciliation
The clerk outlined the bank balance on **1st April 2020 was £6,986.87.**

The total income received to date was £5,369.19 made up of the following payments:

30/4/20	£5,000.00	Precept for year from RDC
7/5/20	£13.70	Wayleave agreement
18/8/20	£355.49	HMRC VAT refund 2019-2020

Expenditure to date was £8005.21 as follows:

5/5/20	£268.80	100644	Walker – Grasscutting
5/5/20	£218.00	100645	Came & Co – Insurance
11/6/20	£500.00	100646	O’Driscoll – Clerk
11/6/20	£268.80	100647	Walker – Grasscutting
17/7/20	£403.20	100657	Walker - Grasscutting
13/8/20	£268.80	100658	Walker – Grasscutting
7/9/20	£601.51	100648	O’Driscoll – Clerk
7/9/20	£268.80	100649	Walker – Grasscutting
29/9/20	£54.00	100650	Batey – Audit
12/10/20	£268.80	100651	Walker – Grasscutting
*6/11/20	£134.00	100652	Walker – Grasscutting
*2/12/20	£500.00	100653	O’Driscoll – Clerk
*16/12/20	£280.00	100655	Grange Farm
*16/12/20	£3,820.50	100656	NYCC – VAS
*16/12/20	£150.00	100657	Cleasby and Stapleton Village Hall Donation

Note cheque 100654 written in error and destroyed.

All cheques were agreed and ratified. * denotes unpresented cheques at date of the meeting.

Presented cheques total £3,120.71 and the balance at 13th November 2020 was £9,235.25.

Unpresented cheques total £4,884.50, therefore once all cleared the balance will be **£4,350.75 to carry forward.**

- b) To note receipt of annual precept and agree precept for 2021.
It was noted by the Parish Council that the precept 2020/21 was received in April in one lump sum of £5,000.00. The Parish Council discussed the precept requirement for 2021/22 and **agreed and ratified £5,000.00.** GO
- c) To agree and ratify payments
See item 7a) above.
Agreed to increase Village Hall donation for 2021/22 to £200.00. (Currently £150) GO
- 8 PARISH COUNCIL VACANCIES
Two vacancies exist for councillors representing Stapleton. Clerk has been in touch with RDC. Advert to go into Church magazine and Clerk to finalise details with RDC. PC/GO
- 9 CORRESPONDENCE
Information received on census 2021.
Correspondence relating to parking issues in Cleasby.
Certificate of Employers Liability Insurance.
Information Commissioners Office regarding data protection fee due.
All noted.
- 10 GRASS CUTTING QUOTATION
Received from Walker, 14 cuts @ £134.40 **agreed and ratified.**
- 11 PLANNING MATTERS

Cleasby Hall – Councillors noted and hoped the development granted was in character.
High Bank Nursery, Stapleton Grange, Lane off Moor Lane Cleasby all noted.

- 12 STAPLETON VILLAGE GREEN
Concerns about the verges on the Village Green and the damaged chains and posts. CM
Agreed to contact Andy Glass for a quote to repair/replace and make good.
- 13 ANY OTHER BUSINESS
Residents of Hazel Cottage, Cleasby seek permission to install a gravel driveway on the CV
Village Green land for two vehicles. **Agreed Cleasby councillors to assess and report** KS
back at next meeting. KW
- Public footpath from Cleasby to Manfield appears to have been rerouted and fenced GO
off. **Agreed to contact NYCC Highways to investigate.**
- Relatives of former Stapleton residents seek permission to have a cherry tree placed on JB
the green area by Strawgate Lane. **Agreed.**
- 14 QUESTIONS FROM THE PUBLIC
No members of the public in attendance.
- 15 DATE AND TIME OF NEXT MEETING
10th February 2021 at 7.30pm in Cleasby and Stapleton Village Hall subject to
government guidelines.

The meeting closed at 9.15pm

SIGNED: DATE:
(Chairman)